

# UK-MED



## Health Referent - Paediatric Infectious Diseases

Candidate Information Pack

January 2023

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## Introduction



This is an exciting time to join UK-Med. We have expanded significantly over the last few years and have an ambitious strategy in place for growth.

The world is experiencing an unprecedented level of humanitarian need. Natural disasters, disease outbreaks and conflict can hit at any time. The people affected are often the poorest and most vulnerable and the health problems they experience post-disaster are long-lasting. We believe that they deserve the highest quality emergency medical aid. We seek to save lives, but also to build resilient health systems so that people can lead healthy lives in the future.

At UK-Med, we work together to:

- **Respond** rapidly to emergencies, delivering the expertise needed to support local health services and save people's lives.
- **Prepare** health staff through training and capacity building, enabling health services to be better prepared for emergencies.
- **Learn** and share learning worldwide through our academic partners, ensuring patients get the best care.

This is a pivotal time in our history to join UK-Med. At the end of February 2022, we received the first of many calls asking for help with the crisis in Ukraine. We now have programmes across Ukraine including surgical support, health clinics, and emergency preparedness training. More than 10,000 people have already received direct support or training from UK-Med as a result.

In June 2022, we were awarded EMT (Emergency Medical Team) status by the World Health Organization. A month later, we were formally appointed to provide EMT services for the UK government. As such we are at the front line of the Foreign, Commonwealth and Development Office's response to humanitarian crisis and can also respond to any crisis, anywhere in the world, under our own banner.

We are very excited about our plans and hope you will join us on this extraordinary journey.

David Wightwick

**UK-Med Chief Executive Officer**

## Advert

|               |   |
|---------------|---|
| Role:         | Health Referent – Paediatric Infectious Diseases  |
| Hours:        | Part-time, 20% of full-time (equivalent to 1 day per week)  |
| Remuneration: | up to £175 GBP gross per day (dependent on experience, qualifications, and registrations)   |
| Duration:     | Open – ended  |
| Location:     | Hybrid working with potential travel to Manchester UK-Med Office and deployment to any of the UK-Med response including Ukraine and or to various field offices |

### Can you use your health expertise to shape our humanitarian health response?

UK-Med is a frontline medical aid charity. Born of the NHS, we've been working for over 30 years towards a world where everyone has the healthcare they need when crises or disasters hit.

We are seeking a small number of health professionals to join us as part-time Health Referents to build on the health expertise in our core team. Our core Health Team has significant expertise in humanitarian healthcare and has always brought in additional expert support through consultancies when required. Following a period of significant growth, we are looking to bring specific expertise into the core team on an ongoing basis through a group of part-time Health Referents.

Our Health Referents will bring specific technical expertise in a variety of health fields to ensure that UK-Med's programme design and implementation remains in line with current best practice.

As a Health Referent, you will provide clinical / technical health expertise and advice, contributing to our work through:

- Advising and guiding our health teams in humanitarian contexts in their planning and work
- Helping design SoPs, policies, and guidance documents for your field of expertise
- Developing capacity building interventions (e.g. training sessions, online learning packages, coaching) to develop skills of UK-Med personnel and our partners (e.g. Ministry of Health staff, other NGOs)
- Helping to ensure we have the right people working in humanitarian responses by shaping role descriptions, person specifications, selection interview questions and model answers
- Working on programme design and proposal preparation for work linked to your expertise
- Contribution to quality assurance and after-action reviews of health activities

Our ideal candidates will be a highly skilled health professionals with significant experience of humanitarian health responses. You will be flexible enough to respond to urgent requests, and able to deliver against longer-term objectives working independently with minimal guidance.

We offer competitive remuneration and benefits along with a friendly working environment and the opportunity to make a real difference through your work.

## How to apply

To apply, please submit a **current CV and a supporting letter** (2 pages) that includes a detailed explanation of your suitability for this post with **specific reference to the essential criteria** in the person specification.

Applications must be submitted through our [online jobs portal](#) no later than **Friday 27<sup>th</sup> of January 2023**

***Applications for work in the UK can only be accepted from people with an existing right to work in the UK.***

*UK-Med is committed to safeguarding of our personnel and beneficiaries and has a zero-tolerance approach to sexual exploitation and abuse. We conduct thorough vetting before any appointment is confirmed.*

*UK-Med is committed to the principles of diversity, equality, and inclusion. We strive to provide an inclusive and supportive environment where employees feel respected and supported to be able to fulfil their potential.*

*Applications for work in the UK can only be accepted from people with an existing right to work in the UK.*

## About UK-Med

### UK-Med ([www.uk-med.org](http://www.uk-med.org))

We train and deploy medical teams and specialists to save lives when epidemics, conflict and natural disasters hit. As disasters grow more frequent, severe and complex there has never been a greater need to respond quickly and effectively. We believe in a world prepared to help.

It started in 1988 with a team of eight Manchester clinicians led by our founder Tony Redmond, when a huge earthquake ripped through Armenia. Teams continued to deploy throughout the 1990's and 2000s, and when Ebola struck West Africa in 2014 UK-Med stepped up. We recruited and trained the one hundred and fifty UK clinicians who worked alongside local medical teams, other NGOs and DFID to bring the outbreak under control.

UK-Med has deployed teams to a range of countries and crises including Cape Verde, China, Gaza, Haiti, Bosnia and Herzegovina, Indonesia, Jordan, Kosovo, Pakistan, the Philippines, Sierra Leone and Bangladesh. Our teams have undertaken a range of work on deployment including general medical care, trauma and surgical care, outbreak response and training of local healthcare staff.

### The UK EMT

The UK Emergency Medical Team (UK EMT) provides high quality emergency health care solutions in a range of humanitarian contexts on behalf of the UK Government. The programme is led by the Foreign, Commonwealth and Development Office (FCDO) and works under the guidelines of the WHO Classification and Minimum Standards for Medical Teams in sudden onset disasters. We recruit and train teams of UK-based clinicians, normally released for three weeks at a time by NHS employers. At any time, we have a team of sixty clinicians on call who are ready to respond to disasters anywhere in the world within twenty-four hours.

We can respond following earthquakes, cyclones, hurricanes, disease outbreaks or to other humanitarian contexts. Depending on the needs, we might deploy individual personnel, small clinical or advisory teams, self-sufficient primary care facilities or a field hospital including surgical team and inpatient facilities.

## UK-Med Vision, Mission and Values

### Vision

People affected by epidemics, conflict and natural disasters receive high-quality emergency medical care.

### Mission

To provide high-quality essential health care in response to natural and man-made disasters.

### Values:

**Excellence** – The emergency medical care and training we provide is of the highest standard, recognised by both the World Health Organisation and UK government.

**Accountable** – Our patients, colleagues, partners and donors are at the core of what we do.

**Professional** – We work to professional standards and interact in a professional manner.

**Collaborative** – We work with partners and other medical teams to ensure people affected by disasters receive the best possible care.

**Effective** – We work where the need is greatest, adapting our actions to the specific context.

**Altruistic** – Saving lives and alleviating suffering is our drive.

# Job Description

|                      |   |
|----------------------|---|
| <b>Job Title</b>     | Health Referent: Paediatric Infectious Diseases   |
| <b>Reports to</b>    | Health Director   |
| <b>Duration</b>      | Open – ended  |
| <b>Hours</b>         | Part-time, 20% of full-time (equivalent to 1 day per week)  |
| <b>Place of work</b> | Hybrid working with potential travel to Manchester UK-Med Office and deployment to any of the UK-Med response including Ukraine and or to various field offices |

## Purpose of role

To provide expert clinical and technical input in the area of Paediatric Infectious Diseases to the design and implementation of UK-Med and UK EMT health programmes responses, involving care of children with complex infectious diseases, such as HIV, tuberculosis, immunodeficiencies, tropical paediatric diseases and other vaccine-preventable disease (e.g., mumps, measles, smallpox, polio, etc).

## Key responsibilities

### Supporting field teams

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|---|---|
| 1 | Be an accessible source of technical advice and able to support personnel working directly on responses involving expertise in paediatric infectious disease ensuring integrated new-born and paediatric care modifications for appropriate infectious diseases management and support implementation, if required. This is inclusive of outpatient and inpatient type of care. |
| 2 | Contribute to UK-Med health strategy proposals/adaptations to enhance the health of infants, children and adolescents by promoting excellence in the diagnosis, management and prevention of infectious diseases through clinical care, education, research expert advice.  |

### Programme and proposal design and development

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|---|---|
| 3 | To contribute to design of ID paediatric health programming, defining relevant elements and contributing to overall design of health responses, <a href="#">in close collaboration with the health technical advisor in this field-</a> |
| 4 | To contribute to setting measurable objectives for health programming, bringing expert input to the design process in the field of Paediatric ID.   |
| 5 | To contribute to proposals and bids, including having technical discussions with representatives of donors, delivery partners, Ministries of Health and WHO, if required.   |
| 6 | To design operational plans, SoPs for interventions (including clinical SoPs if appropriate) and other tools to support operational activities (e.g., templates).   |

### Quality and standards

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| 7 | To set quality standards including clear definition of quality measures, monitoring process and timelines |
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| 8   | To monitor and review quality of UK-Med / UK EMT activities and outputs in responses with regard to the area of Paediatrics infectious disease care, participating in the introduction / improvement of the collection and analysis of epidemiological new-born and paediatric data.       |
| 9   | Support the design, <a href="#">preparation</a> and delivery of new-born and paediatric infectious disease trainings (formal and informal) in order to optimize quality of care. Reviewing and discussing selected complicated cases or mistakes and giving technical input, if requested. |
| 10  | To Participate in sessions and events that contribute in the learning, feedback and/or reviews efforts following deployments.  |
| <b>Personnel</b>                              |  |
| 11  | To contribute to role descriptions, person specifications and selection processes for technical health roles in responses and at HQ level.   |
| 12  | To support performance review and provide technical expertise to employee relations cases where technical performance is a factor, in the specific field of expertise.   |
| <b>Field work – to be offered on occasion</b> |  |
| 13  | To participate in health assessment teams and advance teams for UK-Med and/or the UK EMT, where Paediatric ID is an area of the response.  |
| 14  | To deploy with response teams as required, maintaining core Health Referent work where possible. (A relevant Terms of Reference will be shared when deployed as a Paediatric Infectious Diseases)  |
| <b>Safeguarding</b>                           |  |
| 1   | To comply with and uphold UK-Med safeguarding policies (including child protection, prevention of sexual exploitation and abuse, bullying and harassment) and all Codes of Conduct.  |
| 2   | To report all possible breaches of policy or Codes of Conduct through the appropriate channels in a timely fashion.  |
| <b>General duties</b>                         |  |
| 3   | To ensure and promote Equality, Diversity and Inclusion (EDI) in line with UK-Med's EDI Policy.  |
| 4   | To comply with all financial and procurement policies and procedures, including those relating to anti-bribery, anti-terrorism, and anti-slavery.  |
| 5   | To support UK-Med's environmental policies and procedures, taking personal responsibility for contributing to reducing negative environmental impacts.   |
| 6   | To comply with all health and safety policies and procedures   |
| 7   | To undertake training and comply with vetting and health requirements (including CRB / police checks, referencing, health screening and vaccination requirements) appropriate to the role as specified by UK-Med.  |

|   |   |
|---|---|
| 8 | To treat all people including colleagues, patients and other beneficiaries, volunteers, partner staff and the general public with respect and ensure their dignity in interactions with you and UK-Med. |
| 9 | Other tasks as might be required to ensure effective delivery of UK-Med deployments, projects and programmes of work  |

# Person Specification

## Health Referent – Paediatric Infectious Diseases

| <b>Qualifications / Professional Memberships</b> |   |                  |
|--|---|------------------|
| 1  | A degree in Medicine.   | Essential        |
| 2  | Completion of a Specialty Training Program in Paediatric infectious Diseases accredited by a recognised international Paediatric Infectious Disease Society (inclusive of paediatric residency and pass written examinations for paediatrics, and then for paediatric infectious diseases)    | Essential        |
| 3  | Current registration / certification to practice as paediatric infectious diseases medical doctor from an accredited and relevant national regulatory body for health profession in the country of practise, residence or nationality.  | Essential        |
| 4  | Additional advanced qualifications and trainings, or membership of professional bodies and institutions within the field of Paediatrics Infectious Diseases (sub-specialties)   | Highly Desirable |
| 5  | A higher degree in global health or other related discipline or equivalent experience (e.g., Diploma level for training in tropical medicine and/or infectious diseases from a recognised training provider)  | Highly Desirable |
| <b>Knowledge, Skills and Experience</b>          |   |                  |
| 6  | Experience within Paediatrics infectious disease care (including childhood pathogens as Respiratory syncytial virus, influenza virus, HIV, TB, malaria, Staph aureus, streptococcal infections, fungal infections, resistant bacterial pathogens, childhood diarrheal pathogens, and others). | Essential        |
| 7  | Work experience in the area of diagnosis, treatment, and prevention of paediatric infections.   | Essential        |
| 8  | Knowledge or experience in the field of childhood vaccine development and testing is an asset.  | Desirable        |
| 9  | Experience in Antimicrobial Stewardship (ASP) strategies to enhance paediatric patient outcomes and diagnostic stewardship is an asset.   | Desirable        |
| 10   | Previous experience of managing, supervising or supporting health teams and programmes, ideally in humanitarian health settings.  | Desirable        |
| 11   | Experienced in writing and reviewing effective policies, protocols and standard operating procedures  | Desirable        |
| 12   | Ability to organise work to meet deadlines, including urgent responsive work on demand and at short notice.   | Essential        |

|                            |   |           |
|----------------------------|---|-----------|
| 13                         | Excellent communication skills and able to quickly build trust and rapport with a range of stakeholders                                   | Essential |
| 14                         | Excellent English language skills, including written, spoken and comprehension  | Essential |
| 15                         | Sound understanding of relevant clinical roles and career pathways in both UK NHS and humanitarian sector                                 | Desirable |
| 16                         | Experience in emergency health response, global health development or humanitarian programming  | Desirable |
| 17                         | Excellent communication skills and able to quickly build trust and rapport with a range of stakeholders                                   | Essential |
| 18                         | Experience of contributing to the development and delivery of staff development, training and capacity building                           | Essential |
| 19                         | Good understanding of spoken and written language in English  | Essential |
| 20                         | Additional languages particularly French, Spanish, or Arabic  | Desirable |
| <b>Personal Attributes</b> |   |           |
| 21                         | Flexible and adaptable with the ability to respond to changing situations   | Essential |
| 22                         | Works well with colleagues both internally and externally and takes a collaborative approach  | Essential |
| 23                         | Self-motivated and able to work with minimal supervision.   | Essential |
| 24                         | A creative problem-solver with excellent attention to detail  | Essential |
| 25                         | A good decision-maker, able to take effective, considered and timely decisions by gathering and evaluating relevant information           | Essential |
| 26                         | Works independently within area of responsibility and knows when to involve others  | Essential |
| 27                         | Applies technical and professional expertise to the highest standards   | Essential |
| 28                         | Able to prioritise workload and manage competing deadlines.   | Essential |
| 29                         | Willingness and suitability to deploy into humanitarian emergencies as MEAL focal point in support of programmatic setup and bridge gaps. | Essential |
| 30                         | Ability to travel nationally and internationally to any of the UK-Med response including Ukraine and / or to various field offices.       | Essential |
| 31                         | Willingness to work some weekends and evenings to contribute programme delivery and organisational priorities.                            | Essential |

## Key terms and benefits

|                                   |  |
|-----------------------------------|--|
| <b>Salary:</b>                    | Up to £175 gross per day dependent on qualifications and experience  |
| <b>Working hours:</b>             | Part-time, 20% of full-time (equivalent to 1 day per week)   |
| <b>Deployment:</b>                | You may be required to spend time overseas in our international programmes of work. You must be fit to deploy and agree to undertake medical assessments to confirm this fitness.  |
| <b>Safeguarding:</b>              | To follow UK-Med safeguarding practices as required within the role.   |
| <b>Professional requirements:</b> | Current registration / certification to practice as paediatric infectious diseases medical doctor from an accredited and relevant national regulatory body for health profession in the country of practise, residence or nationality. |
| <b>Term of contract:</b>          | Open ended   |

# UK-MED

Building a world  
prepared to help