



# Paramedic Instructor (ALS certified instructor and MCI experience) - Ukraine

Candidate Information Pack

August 2023

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[uk-med.org](http://uk-med.org)

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## Introduction



This is an exciting time to join UK-Med. We have expanded significantly over the last few years and have an ambitious strategy in place for growth.

The world is experiencing an unprecedented level of humanitarian need. Natural disasters, disease outbreaks and conflict can hit at any time. The people affected are often the poorest and most vulnerable and the health problems they experience post-disaster are long-lasting. We believe that they deserve the highest quality emergency medical aid. We seek to save lives, but also to build resilient health systems so that people can lead healthy lives in the future.

At UK-Med, we work together to:

- **Respond** rapidly to emergencies, delivering the expertise needed to support local health services and save people's lives.
- **Prepare** health staff through training and capacity building, enabling health services to be better prepared for emergencies.
- **Learn** and share learning worldwide through our academic partners, ensuring patients get the best care.

This is a pivotal time in our history to join UK-Med. At the end of February 2022, we received the first of many calls asking for help with the crisis in Ukraine. We now have programmes across Ukraine including surgical support, health clinics, and emergency preparedness training. More than 20,000 people have already received direct support or training from UK-Med as a result.

In June 2022, we were awarded EMT (Emergency Medical Team) status by the World Health Organization. A month later, we were formally appointed to provide EMT services for the UK government. As such we are at the front line of the Foreign, Commonwealth and Development Office's response to humanitarian crisis and can also respond to any crisis, anywhere in the world, under our own banner.

We are very excited about our plans and hope you will join us on this extraordinary journey.

David Wightwick

**UK-Med Chief Executive Officer**

## Advert

Role:	Paramedic Instructor (ALS certified instructor with MCI experience)
Remuneration:	£3300 to £3600 per month (dependent on experience)
Hours:	Work will be full-time. Immediate start required.
Duration:	4 months minimum (longer availability may be an advantage)
Location:	Ukraine (roving)

This role is part of our Ukraine Programme and will be carried out within Ukraine

**Applicants must have an existing right to enter Schengen Zone countries in order to transit to Ukraine e.g. citizenship/residence of a Schengen Zone country, or an ETIAS eligible country (<https://www.etiasvisa.com/etias-requirements>).**

### Are you an experienced Paramedic skilled in coordinating responses to medical emergencies?

UK-Med is a frontline medical aid charity. Born of the NHS, we've been working for over 30 years towards a world where everyone has the healthcare they need when crises or disasters hit.

We are seeking several new people to join our teams in Ukraine, to be available to deploy in Paramedic roles. You will be able to make yourself available to work in Ukraine immediately for 4 months (longer availability may be an advantage).

They will participate in strengthening local healthcare staff capability.

They will work closely with the training manager, medical doctors and nurses to support mobile clinics/surgical units. If required as per deployment and context, paramedic role could be involved in patient care activities, although not the primary focus of the role.

The Paramedic will manage multiple streams of work, acting as a technical resource to support activities related to the context, ensuring that best guidance and standards are available for training and capacity under the Paramedic scope of practice. Along with the doctors and nurses they will play a central role in building the local capacity of any field staff (i.e., Ministry of Health or other NGOs), in areas related to the response, through training delivery.

You will be determined, high performing, compassionate and collaborative, as well as being committed to learning and supporting others to learn. Language skills will be an advantage.

## How to apply

To apply, please complete the application questions and submit a **current CV and a supporting letter** (2 pages) as soon as possible. Please include a detailed explanation of your suitability for this post with **specific reference to the essential criteria** in the person specification.

Applications must be submitted through our [online jobs portal](#) no later than **23<sup>rd</sup> August 2023**

*UK-Med is committed to safeguarding of our personnel and beneficiaries and has a zero-tolerance approach to sexual exploitation and abuse. We conduct thorough vetting before any appointment is confirmed.*

*UK-Med is committed to the principles of diversity, equality, and inclusion. We strive to provide an inclusive and supportive environment where employees feel respected and supported to be able to fulfil their potential.*

## About UK-Med

**UK-Med ([www.uk-med.org](http://www.uk-med.org))**

We train and deploy medical teams and specialists to save lives when epidemics, conflict and natural disasters hit. As disasters grow more frequent, severe, and complex there has never been a greater need to respond quickly and effectively. We believe in a world prepared to help.

It started in 1988 with a team of eight Manchester clinicians led by our founder Tony Redmond, when a huge earthquake ripped through Armenia. Teams continued to deploy throughout the 1990's and 2000s, and when Ebola struck West Africa in 2014 UK-Med stepped up. We recruited and trained the one hundred and fifty UK clinicians who worked alongside local medical teams, other NGOs and DFID to bring the outbreak under control.

UK-Med has deployed teams to a range of countries and crises including Cape Verde, China, Gaza, Haiti, Bosnia and Herzegovina, Indonesia, Jordan, Kosovo, Pakistan, the Philippines, Sierra Leone and Bangladesh. Our teams have undertaken a range of work on deployment including general medical care, trauma and surgical care, outbreak response and training of local healthcare staff.

## UK-Med Vision, Mission and Values

### Our Vision

A world where everyone has the healthcare they need when crises or disasters hit.

### Our Mission

We save lives in emergencies.

When health services are overwhelmed, we get expert health staff to where they're needed fast.

We help communities prepare for future crises.

### We Value

#### Excellence

We set high standards for ourselves and the organisation. We strive to be outstanding in everything we do.

#### Determination

We have a can-do attitude and thrive on problem solving. No matter what the challenge, we explore all options so if there's a way, we'll find it. We don't give up easily.

#### Compassion

We care about people. The health and wellbeing of our patients and our people is central to everything we do.

#### Learning

We believe in knowledge-sharing and giving people the means to develop their capabilities. We value learning and continual growth.

#### Collaboration

Working in partnership with stakeholders, communities and colleagues is key to the success of our work.

We respect the skills, knowledge and experience of those we work with and take care to listen and adapt to changes in need.

# Job Description

<b>Job Title</b>	Paramedic Instructor (ALS certified instructor and MCI experience)
<b>Reports to</b>	Training Manager
<b>Duration</b>	4 months (renewable)
<b>Hours</b>	Full-time. Immediate start required.
<b>Place of work</b>	Ukraine
<b>Purpose of role</b>	
To provide assessment, training and/or capacity building to Ukraine health workers in order to provide the most appropriate support for conflict-affected populations. To provide paramedic/pre-hospital care, when required according to mission and response needs.	
<b>Key responsibilities</b>	
<b>Expert advisory and Capacity building</b>	
1	Provide ALS and MCI training to health-workers in various pre and intra-hospital settings
2	Support the professional development of other personnel through delivery of training, coaching, reviews or other mechanisms deemed needed for continuity of activities.
3	Review and develop technical materials, tools, guidelines and documents (as per local needs), related to paramedic activities (e.g., standard protocols and procedures, training packages), as per deployment request adapting where appropriate.
4	Participate in rapid appraisals of pre-hospital facilities and pathways if requested and report on the levels of implementation that may be required in response planning.
5	Build local capacity of the MoH field staff in areas related to the response activities.
6	Perform ad hoc duties, as assigned by the training manager
7	Participate in the preparation of any agreed team weekly report (Sitrep) and Medical monthly reporting. Contribute to donor proposals donor and internal reports as requested.
8	Prepare an end of deployment report with a summary of activities and recommendations for replacement position/upon medical lead request.
<b>Safeguarding</b>	
9	Comply with and uphold UK-Med safeguarding policies (including child protection, prevention of sexual exploitation and abuse, bullying and harassment) and all Codes of Conduct.
10	Report all possible breaches of policy or Codes of Conduct through the appropriate channels in a timely fashion.
<b>General duties</b>	



11	To ensure and promote Equality, Diversity and Inclusion (EDI) in line with UK-Med's EDI Policy.
12	Comply with all financial and procurement policies and procedures, including those relating to anti-bribery, anti-terrorism, and anti-slavery.
13	Support UK-Med's environmental policies and procedures, taking personal responsibility for contributing to reducing negative environmental impacts.
14	Undertake training and comply with vetting requirements (including CRB / police checks, referencing) appropriate to the role as specified by UK-Med.
15	Treat all people including colleagues, patients and other beneficiaries, volunteers, partner staff and the general public with respect and ensure their dignity in interactions with you and UK-Med.
16	Other tasks as might be required to ensure effective delivery of UK-Med / READY / projects and programmes of work.
17	Support in the collection of data both clinical and non-clinical and the reporting of this

## Person Specification

### Paramedic (ALS/PHTLS certified and MCI experience)

Qualifications / Professional Memberships		
Q1	ALS (UK Resuscitation Council preferably, EU accepted) valid instructor certification. PHTLS valid instructor certification. MCI proven experience	Essential
IQ2	Approved qualification in paramedic science is mandatory or equivalent qualification/degree	Essential
Q3	Teaching experience/qualification / ToT certification / Mentoring Course	Desirable

Q4	TECC certified instructor	Desirable
<b>Knowledge, Skills, and Experience</b>		
S1	3 years post-registration clinical work experience	Essential
S2	Previous Hazardous Area Response Team (HART) and/or Special Operations Response Team (SORT) experience	Desirable
S3	Knowledge of Hazardous material (HAZMAT) and/or Chemical, Biological, Radiological, Nuclear (CBRN) release & management of such incidents	Desirable
S4	Experience of HAZMAT and/or CBRN release	Desirable
S5	Experience delivering care in a low-resource environment	Desirable
S6	Deployment in NGO/ humanitarian settings	Desirable
S7	Evidence of participating in training design and/or delivery	Desirable
S8	Experience working within conflict affected areas / “hot zones” (HART)	Desirable
S9	Experience in providing clinical supervision (individual and group setting)	Desirable
S10	Fluency in spoken and written English	Essential
S11	Additional languages, especially Ukrainian and/or Russian	Desirable
S12	Excellent communication and interpersonal skills; able to communicate complex technical requirements and information in a simple way	Essential
<b>Personal Attributes</b>		
1	Understanding of the moral and legal implications of humanitarian work	Essential
2	Strong understanding of Safeguarding and its importance in health	Essential
3	Able to communicate effectively with all members of a multi-disciplinary team	Essential
4	Medically fit for the context with a good understanding of the demands of a deployment	Essential
5	Experience of working within a variety of team settings and willingness to work flexibly as per the demands of the deployment	Essential
6	Commitment to UK-Med’s humanitarian mandate	Essential
7	Highest standards of integrity.	Essential
9	Flexible, can-do attitude and good team player.	Essential
10	Excellent time and task management skills, communication skills and attention to detail	Essential

11	Ability to work independently.	Essential
12	A commitment to own learning and development and willingness to undertake Continuing Professional Development.	Essential
<b>Practical requirements</b>		
13	Ability to travel internationally to any of the UK-Med response including Ukraine and or to various field offices.	Essential
14	Willingness to work some weekends and evenings to contribute programme delivery and organisational priorities.	Essential
15	A commitment to own learning and development and willingness to undertake Continuing Professional Development.	Essential

## Key terms and benefits

<b>Salary:</b>	£3300 to £3600 per month (dependent on experience)
<b>Working hours:</b>	Full time, with some weekend and evening working required to support the humanitarian programme delivery
<b>Annual Leave:</b>	33 days per year including public holidays (equivalent to 14.5% additional holiday pay if in contexts where holiday cannot be
<b>Safeguarding:</b>	To ensure the suitability for the role's work with both adults and children, and/or work within regulated environments (CAA, MRHA) an assessment of suitability for this work will be completed which will include DBS / police checks. For work in some countries or funded by some donors we will also run a comprehensive sanctions / suitable person check.
<b>Health and medical</b>	Suitability for this work is a condition of employment. Health clearance as 'fit to deploy' by our occupational health provider is an essential requirement for deployment in this role.
<b>Professional Requirements:</b>	Registration with professional body
<b>Term of contract:</b>	4 months

# UK-MED

Building a world  
prepared to help