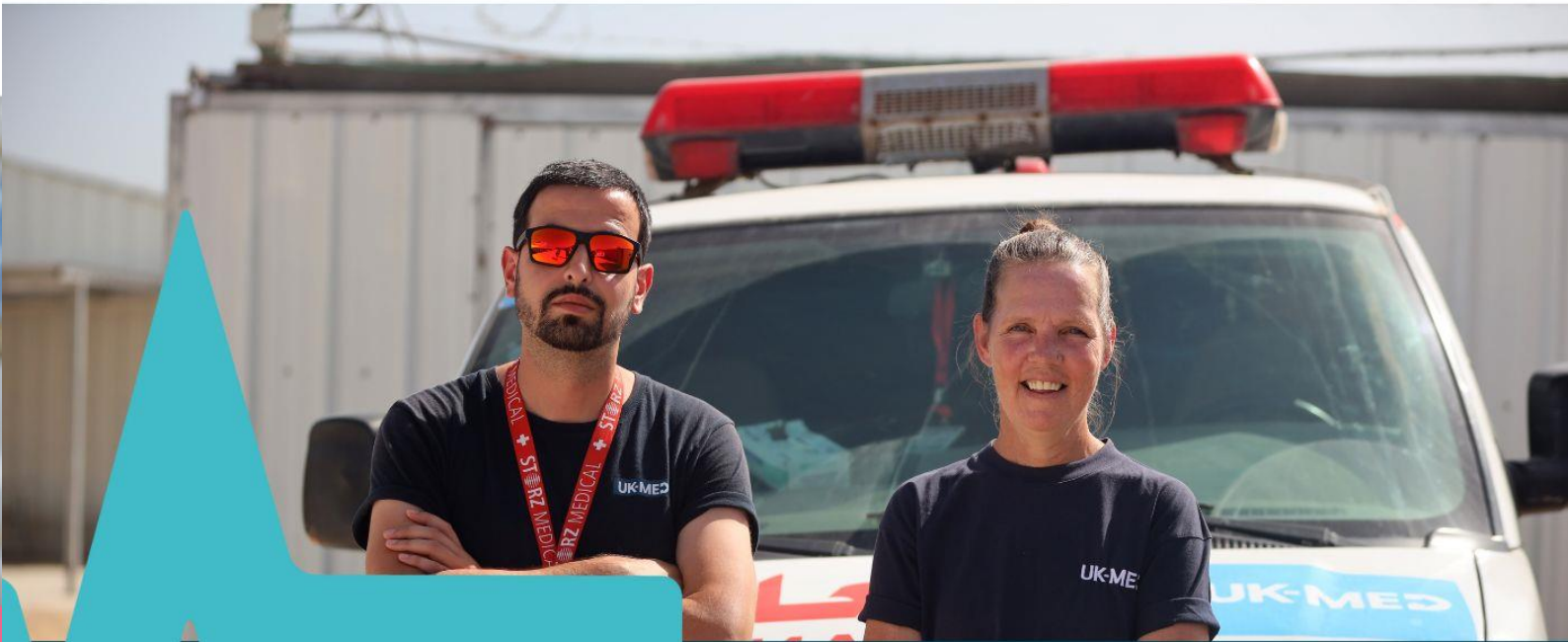


# UK-MED



## Deputy Medical Coordinator – Gaza (National Position)

Candidate Information Pack

November 2024

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[uk-med.org](http://uk-med.org)

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## Introduction



The world is experiencing an unprecedented level of humanitarian need. Natural disasters, disease outbreaks and conflict can hit at any time – and they’re increasingly frequent, complex and severe.

The people affected are often the poorest and most vulnerable and the health problems they experience post-disaster are long-lasting. We believe that they deserve the highest quality emergency healthcare. Our medical teams respond to disasters around the world and we work with local emergency medical teams to build their resilience to future threats.

Our main areas of work address key main problems faced when providing emergency healthcare following a disaster:

- **Emergency response:** There are only a small number of international agencies and WHO verified Emergency Medical Teams capable of responding globally, at speed and scale, to spikes in need. We prepare emergency medical teams who are ready to respond from the UK to emergencies anywhere in the world.
- **Providing expertise and raising standards:** There are not enough medical and coordination staff as there are challenges recruiting, retaining and training the numbers required to meet growing need. The sector lacks consistency and consensus on training and accreditation for international health professionals. We work with academic bodies to apply research to humanitarian responses and support clearer career pathways for humanitarian health workers – ensuring people affected by disasters receive the highest quality care.
- **Building resilience:** Although there is an increasing need for international response, first response and continued support is most effective when provided by health professionals based within the country affected. We support training of healthcare workers and medical teams in countries at high risk, or suffering the legacy, of disease outbreaks, conflict or natural disasters.

This is an exciting time to join UK-Med. We have expanded significantly over the last few years, and have an ambitious strategy in place for growth. We are very excited about our plans to meet these challenges and to grow UK-Med and I hope you will join us on this exciting journey.

David Wightwick  
**UK-Med Chief Executive Officer**

## Advert

Role:	Deputy Medical Coordinator – Gaza (National)
Hours:	Full time, with some weekend and evening working required to support the humanitarian programme delivery
Remuneration:	Up to \$3,000 USD gross per month (dependent on experience)
Duration:	3 month consultancy contract with a possibility of extension pending successful probation period.
Location:	Gaza

This post is only open to Palestinian nationals only.

**We are seeking a National Medical Professional with expertise in humanitarian response, conflict, and disaster medicine to provide leadership across our health programs in Gaza.**

UK-Med is an NGO providing emergency health support in times of crisis and humanitarian emergencies. We provide clinical support, as well as training and capacity building for health professionals around the world, with particular focus on countries vulnerable to natural disasters, outbreaks or with weakened health systems due to complex emergencies. As a key partner of the UK Emergency Medical Team (UK EMT), we work closely with FCDO and the WHO, but we are also growing our own programmes. Our work has never been more vital, with disease outbreaks and disasters becoming more frequent, complex and severe.

We are seeking an experienced national medical professional to join our growing team in a key leadership role.

The ideal candidate will have significant experience in emergency response and disaster medicine, especially in conflict and migration contexts. You will lead medical teams, develop field-level strategies, design health interventions, and contribute to grant proposals. In this role, you'll collaborate with the Ministry of Health, WHO, and other partners while ensuring clinical care meets international standards.

### Requirements:

- Registered Medical Doctor with at least 2 years of experience, ideally in emergency medicine or surgery.
- Strong leadership and communication skills.
- Proficiency in Arabic and B2-level English.
- Experience coordinating with NGOs and international organizations.

We offer a competitive salary and benefits along with a friendly working environment and the opportunity to make a real difference through humanitarian work. UK-Med is a growing and developing organisation with a committed team of staff, volunteers and members.

## How to apply

To apply, please submit a **current CV and a supporting letter** (no more than 2 pages) that includes a detailed explanation of your suitability for this post with **specific reference to the essential criteria** in the person specification.

- Applications must be submitted through our [online jobs portal](#) no later than **Thursday 21<sup>st</sup> November 2024**.
- Interviews are scheduled for **Friday, 22<sup>nd</sup> November, 2024** at the UK-Med field hospital in Al Mawasi.
- All applicants should ensure they are available for an interview on that date. Shortlisted candidates will be notified on Thursday, 21<sup>st</sup> November.

This post is only open to palestinian nationals only. Applicants must not hold any active contracts with the Gaza Ministry of Health.

*UK-Med is committed to safeguarding of our personnel and beneficiaries and has a zero-tolerance approach to sexual exploitation and abuse. We conduct thorough vetting before any appointment is confirmed.*

*UK-Med is committed to the principles of diversity, equality, and inclusion. We strive to provide an inclusive and supportive environment where employees feel respected and supported to be able to fulfil their potential.*

## About UK-Med

### UK-Med ([www.uk-med.org](http://www.uk-med.org))

We're a charity and our medical teams respond to disasters around the world. We work with local emergency teams to build their resilience to future threats.

UK-Med has been responding to emergencies since 1988, when a team of eight Manchester clinicians led by our founder Prof. Tony Redmond, went to Armenia in aid of those who had been hit by a devastating earthquake. When Ebola hit West Africa in 2014, killing over 11,000 people, we recruited, trained and sent 150 NHS clinicians to work in treatment centres alongside local health workers to help bring the outbreak under control.

We have deployed clinicians following numerous large-scale natural and manmade disasters, treating patients in emergencies in Armenia, Iran, China, Haiti, Nepal, Cape Verde Islands, Sierra Leone, Bangladesh, the Philippines, Gaza, Samoa, the Kurdish refugee crisis and the Siege of Sarajevo. We have delivered training to thousands of healthcare workers in local and regional medical teams in Sierra Leone, South Sudan, China, Malawi, Myanmar, Armenia and Uganda.

### The UK EMT

We are a partner in the UK Emergency Medical Team (UK EMT), the front line of the UK government's response to a humanitarian crisis overseas, funded by the Department for International Development.

We prepare teams of up to sixty clinicians who are ready to respond to disasters anywhere in the world within twenty-four hours. We can respond following earthquakes, cyclones, hurricanes, disease outbreaks or to other humanitarian contexts. Depending on the needs, we might deploy individual personnel, small clinical or advisory teams, self-sufficient primary care facilities or a field hospital including surgical team and inpatient facilities.

The EMT network is driven by the World Health Organisation (WHO) and ensures that teams that respond following disasters are well trained, self-sufficient and have the skills and equipment to respond effectively rather than imposing a burden on the national system.

## UK-Med Vision, Mission and Values

### Vision

People affected by epidemics, conflict and natural disasters receive high-quality emergency medical care.

### Mission

To provide high-quality essential health care in response to natural and man-made disasters.

### Values:

**Professional** – The emergency medical care and training we provide is of the highest standard, recognised by both the World Health Organisation and UK government

**Excellence** – The emergency medical care and training we provide is of the highest standard, recognised by both the World Health Organisation and UK government.

**Accountable** – Our patients, colleagues, partners and donors are at the core of what we do.

**Collaborative** – We work with partners and other medical teams to ensure people affected by disasters receive the best possible care.

**Effective** – We work where the need is greatest, adapting our actions to the specific context.

**Altruistic** – Saving lives and alleviating suffering is our drive.

## Job Description

<b>Job Title</b>	Deputy Medical Coordinator (National)
<b>Reports to</b>	Medical Coordinator - Gaza
<b>Duration</b>	3 month consultancy contract with a possibility of extension pending successful probation period.
<b>Hours</b>	Full-time, Fixed - term
<b>Place of work</b>	Gaza

### Purpose of role

The Deputy Medical Coordinator will support the Medical Coordinator through delegated tasks and responsibilities, following UK-MED protocols, standards, policies, and values. The role ensures the quality of medical care provided to the targeted population, contributing to the improvement of overall health and living conditions. In the Medical Coordinator's absence, the Deputy Medical Coordinator will fully assume the responsibilities of the role.

### Key responsibilities

1	Supervision and Support: Assist the Medical Coordinator in supervising medical teams, ensuring all activities are conducted in accordance with UK-MED standards and medical protocols.
2	Clinical Oversight: Oversee that clinical care delivery is in line with international medical guidelines, with particular attention to emergency care and surgical care.
3	Delegated Responsibilities: Carry out specific tasks as assigned by the Medical Coordinator, including representation at external coordination meetings, communication with partners (e.g., WHO, Ministry of Health), and report writing.
4	Coordination with External Actors: Collaborate with NGOs, international organizations, and local stakeholders to ensure coordinated responses.
5	Emergency Preparedness and Response: Play a leading role in planning and implementing emergency medical interventions, including Mass Casualty Incidents (MCIs) and other health crises.
6	Reporting: Contribute to the timely and accurate reporting of medical activities.

### Safeguarding

7	Comply with and uphold UK-Med safeguarding policies (including child protection, prevention of sexual exploitation and abuse, bullying and harassment) and all Codes of Conduct.
8	Report all possible breaches of policy or Codes of Conduct through the appropriate channels in a timely fashion.

### General duties



9	To ensure and promote Equality, Diversity, and Inclusion (EDI) in line with UK-Med's EDI Policy.
10	Comply with all financial and procurement policies and procedures, including those relating to anti-bribery, anti-terrorism, and anti-slavery.
11	Support UK-Med's environmental policies and procedures, taking personal responsibility for contributing to reducing negative environmental impacts.
12	Undertake training and comply with vetting requirements (including CRB / police checks, referencing) appropriate to the role as specified by UK-Med.
13	Work within the security framework and subsequent rules and procedures put in place for the deployment depending on the context.
14	Treat all people including colleagues, patients and other beneficiaries, volunteers, partner staff and the general public with respect and ensure their dignity in interactions with you and UK-Med.
15	Other tasks as might be required to ensure effective delivery of UK-Med projects and programmes of work.
16	Undertake data collection and ensure that all data is collected and inputted as required for UK-Med's MEAL programme and as requested by the Medical Coordinator or Team Lead

# Person Specification

## Deputy Medical Coordinator – Gaza (National)

<b>Qualifications / Professional Memberships</b>		
1	Qualified and licensed Medical Doctor	Essential
2	Hold board certification in a medical specialty. Postgraduate specialization is mandatory, preferably in emergency medicine or surgery.	Essential
<b>Knowledge, Skills and Experience</b>		
3	Significant professional experience (expected to be at least 2 years) in the areas of complex humanitarian emergencies, disaster medicine, and/or familiarity with the health context and medical challenges in Gaza.	Essential
4	Strong leadership, organizational, and communication skills	Essential
5	Ability to work under pressure and adapt to rapidly changing conditions.	Essential
6	Proficiency in coordinating with a range of stakeholders including international agencies, local authorities, and NGOs.	Essential
7	Understanding of and a firm commitment to raising standards of patient care, with a strict adherence to best practices in relation to safeguarding, protection, health and safety and equality	Essential
8	Regulatory Requirements: Must not currently be employed by the Ministry of Health.	Essential
9	Proficiency Arabic. English at a minimum of B2 level (written and spoken).	Essential
<b>Personal Attributes</b>		
10	Able to independently manage assignments and meet tight deadlines within a busy workload	Essential
11	Excellent interpersonal, representation and negotiation skills, with the ability to influence, build consensus and develop partnerships	Essential
12	A skilled and decisive problem solver, able to prioritise and exercise sound judgment in HQ and field based work	Essential

13	Flexible, with a can-do attitude and able to drive growth and raising standards	Essential
14	Collaborative and an excellent teamworker, skilled in working across multi-disciplinary and multi-cultural teams and remotely based teams	Essential
15	Awareness and sensitivity towards all matters concerning culture, gender, religion, race and nationality.	Essential
16	Confident in dealing with senior and high-ranking members of international, national and local institutions, government and non-government organizations	Essential
17	Committed to UK-Med's humanitarian mandate and passionate about putting patients at the heart of everything we do	Essential
<b>Practical requirements</b>		
18	Willing to comply with and able to pass local medical and safeguarding checks required to ensure suitability for post.	Essential
19	Willingness to work some weekends and evenings as required to deliver on humanitarian emergencies	Essential

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# Key terms and benefits

<b>Salary:</b>	Up to \$3,000 USD gross per month (dependent on experience)
<b>Working hours:</b>	Full time, with some weekend and evening working required to support the humanitarian programme delivery.
<b>Safeguarding:</b>	To ensure the suitability for the role's work with both adults and children, and/or work within regulated environments (CAA, MRHA) an assessment of suitability for this work will be completed which will include DBS/police checks. For work in some countries or funded by some donors we will also run a comprehensive sanctions/suitable person check.
<b>Health and medical</b>	Suitability for this work is a condition of employment. Health clearance as 'fit to deploy' by our occupational health provider is an essential requirement for deployment in this role.
<b>Professional Requirements:</b>	Must be a board-certified Medical Doctor, registered in Gaza. Applicants must not hold any active contracts with the Gaza Ministry of Health.
<b>Right to work</b>	This post is only open to palestinian nationals only.
<b>Term of contract:</b>	3 month consultancy contract with a possibility of extension pending successful probation period.

# UK-MED

Building a world  
prepared to help