UK-MED



Emergency Roving Logistics Coordinator - Gaza

Candidate Information Pack

2026

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Advert

Role:	Emergency Roving Logistics Coordinator
Remuneration:	£34,700 GBP annual gross (dependent on experience), plus applicable allowances when deployed.
Duration:	Until 31st of March 2027 (with possible extension dependent on funding)
Location:	Manchester, UK (with deployment to Gaza for a significant proportion of work)

Do you have the skills and flexibility to deliver critical logistics support in humanitarian emergencies?

UK-Med is a frontline medical aid charity. Born of the NHS, we've been working for over 30 years towards a world where everyone has the healthcare they need when crises or disasters hit.

We're seeking a Logistics Professional who can provide rapid, effective support across emergency responses and long-term projects. This role will involve both standby duties—supporting preparedness, developing systems, and contributing to training exercises—and field deployments, where you'll coordinate logistics operations, manage local staff, coordinate supply chains, and ensure teams have the resources and support they need to deliver care. The candidate will need to be prepared to be based within a reasonable distance of the UK-Med Logistics warehouses or offices in the Manchester region while also being to be prepared to deploy at short notice to response regions worldwide.

This is a dynamic and hands-on role that requires strong problem-solving skills, adaptability, and a solid grounding in humanitarian logistics. If you're ready to step into a key operational role with global impact, we want to hear from you.

This is a unique opportunity to gain hands-on experience, develop your skills, and make a meaningful impact in global health emergencies.

We are proud to offer a supportive and collaborative working environment, with the opportunity to contribute to life-saving humanitarian responses.

Please note that this is an internal opportunity and should not be shared externally.

Job Description

Roving Logistics Coordinator - Gaza

Job Title	Roving Logistics Coordinator
Duration	Until 31st of March 2027 (with possible extension dependent on funding)
Hours	Full-time
Reporting line	Roving Logistics Manager (primary), with a secondary reporting line to the Associate Director of Logistics.
Place of work	Manchester, UK (with deployment to Gaza for a significant proportion of work.)

Purpose of role

The Emergency Roving Logistics Coordinator – Gaza provides operational and technical logistics support to UK-Med's Gaza programme, ensuring safe, effective and timely emergency medical operations.

The role supports supply chain, procurement, warehousing, fleet, facilities and infrastructure management, including the establishment, operation and demobilisation of EMT Type 1 and Type 2 facilities, Specialist Care Teams, treatment centres, field hospitals and operational compounds.

Reporting to the Roving Logistics Manager, the post-holder provides expertise in facilities, generator and power management, and humanitarian logistics, ensuring compliance with UK-Med standards and supporting the strategic and operational objectives set by the Associate Director of Logistics.

Key responsibilities

Pre-deployment and Operational Support	
1	Deploy to Gaza and other international locations as required, supporting logistics assessments, operational planning and implementation under the direction of the Roving Logistics Manager.
2	Implement logistics plans, procedures and reporting systems, providing technical recommendations, including the development and review of Standard Operating Procedures (SOPs) and logistics policies, identifying operational risks and escalating challenges. Support UK-Med simulation exercises and training activities as required.
During Deployment	
3	Facilities and Infrastructure Management: Coordinate the establishment, maintenance, expansion and demobilisation of EMT Type 1 and Type 2 facilities, Specialist Care Teams, outbreak response facilities, field hospitals, operational compounds, warehouses, offices and

	accommodation. Oversee site assessments, feasibility studies, asset management plans, construction, contractors, repairs and infrastructure maintenance.
4	Generator and Power Management: Manage generators, electrical distribution, back-up power, lighting and fuel systems, including power assessments, preventative maintenance and repairs to ensure uninterrupted power to critical clinical areas.
5	EMT and Field Hospital Operations: Support the deployment, expansion and demobilisation of EMT Type 1 Mobile, EMT Type 1 Fixed, EMT Type 2 and specialist medical facilities, tents and modular structures, including the installation of medical gas, power, water and environmental health systems to ensure safe clinical operations.
6	Supply Chain and Procurement: Coordinate procurement, local sourcing, supplier engagement, international and national freight, customs clearance and importation, ensuring timely delivery of medical and non-medical supplies, including communications equipment, in accordance with UK-Med policies.
7	Supply Route and Medical Stock Coordination: Assess end-to-end supply routes, identify bottlenecks and contingencies, coordinate incoming medical supplies and handovers, and work with clinical teams to monitor consumption, prioritise deliveries and prevent stock shortages.
8	Warehouse and Inventory Management: Establish and manage warehouse operations, stock control, storage conditions, inventory audits, asset tracking and deployment-kit readiness, identifying missing, damaged or expired equipment and coordinating replenishment or repairs, ensuring accurate records and timely availability of supplies.
9	Fleet and Transport Management: Coordinate vehicles, drivers and transport providers, including allocation, servicing, maintenance and replacement, ensuring reliable transportation of personnel, equipment and supplies.
10	Accommodation and Facilities Support: Identify and coordinate suitable staff accommodation, ensuring compliance with operational, security, welfare and accessibility requirements. Oversee water, sanitation, drainage and waste management infrastructure across operational sites.
11	Team Management and Capacity Building: Recruit, supervise, mentor and support national and international logistics personnel, providing induction, training, coaching and performance management while promoting best practice and consistent application of logistics procedures.
12	Security and Crisis Management: Support operational security coordination, risk assessments and briefings, liaising with relevant organisations and assisting the Team Lead with delegated security responsibilities. Act as Deputy Crisis Management Lead and support maintenance of the crisis management plan.
13	Compliance and Financial Accountability: Ensure adherence to UK-Med logistics, procurement, financial and operational policies, relevant international standards and health and safety requirements. Maintain complete procurement audit trails, including quotations,

	purchase orders, spending approvals, invoices, receipts and goods and services fulfilment records, address compliance gaps and support team finance and administration.
14	Reporting and Communication: Coordinate logistics reporting and communication between field teams and HQ, validating inputs across all logistics functions and ensuring reports are submitted within agreed deadlines. Provide accurate and timely situation reports, operational updates, risk escalation and recommendations. Produce an end-of-deployment report summarising activities, challenges and lessons learned.
Other	
15	Representation and Operational Support: Represent UK-Med and the UK EMT at logistics, security and technical coordination meetings, maintain effective stakeholder relationships, support continuous operational improvement and undertake additional duties as required to ensure effective emergency response delivery.
Safeguarding	
16	Comply with and uphold UK-Med safeguarding policies (including child protection, prevention of sexual exploitation and abuse, bullying and harassment) and all Codes of Conduct.
17	Report all possible breaches of policy or Codes of Conduct through the appropriate channels in a timely fashion.
General duties	
18	To ensure and promote Equality, Diversity and Inclusion (EDI) in line with UK-Med's EDI Policy.
19	Comply with all financial and procurement policies and procedures, including those relating to anti-bribery, anti-terrorism, and anti-slavery.
20	Support UK-Med's environmental policies and procedures, taking personal responsibility for contributing to reducing negative environmental impacts.
21	Undertake training and comply with vetting requirements (including CRB / police checks, referencing) appropriate to the role as specified by UK-Med.
22	Treat all people including colleagues, patients and other beneficiaries, volunteers, partner staff and the general public with respect and ensure their dignity in interactions with you and UK-Med.
23	Other tasks as might be required to ensure effective delivery of UK-Med / READY / projects and programmes of work.

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Person Specification

Roving Logistics Coordinator

Qualifications / Professional Memberships		
1	Degree, diploma or equivalent professional qualification in Logistics, Engineering, Construction Management, Facilities Management, Supply Chain Management or related discipline.	Essential **Or**
2	Significant demonstrated field experience in humanitarian logistics and emergency response.	Essential
Knowledge, Skills and Experience		
3	At least 2 years of experience providing logistics support in humanitarian or emergency response settings including skills in general logistics.	Essential
4	At least 2 years of experience with international deployments or fieldwork in insecure or resource-limited environments	Essential
5	Experience working with INGOs, NGOs, UN agencies or within the humanitarian sector	Essential
6	Experience supporting crisis response planning or participating in crisis management teams	Essential
7	Proficiency in Microsoft Office applications, particularly Word, Excel, Teams, and PowerPoint.	Essential
8	Ability to map and manage supply chains in dynamic and unpredictable settings	Desirable
9	Strong understanding of humanitarian logistics principles and standards	Essential
10	Proficiency in an additional language, such as French, Spanish, or Arabic.	Desirable
11	Familiarity with fleet management, warehousing, plant, camp management, procurement, and customs clearance processes	Desirable
12	EMT Type 1, EMT Type 2 field hospital deployment experience.	Desirable
13	Experience supporting Ebola Treatment Centres.	Desirable
14	Experience supporting Cholera Treatment Centres.	Desirable
15	Experience managing WASH infrastructure.	Desirable

16	Experience with humanitarian construction projects.	Desirable
17	Experience supporting biomedical equipment installations.	Desirable
18	Experience working with WHO EMT standards.	Desirable
19	Experience with UN, NGO, EMT or government emergency response deployments.	Desirable
Personal Attributes		
20	Highest standards of integrity.	Essential
21	Flexible, can-do attitude and good team player.	Essential
22	Excellent time and task management skills with the ability to balance a full and dynamic workload and make decisions in a fast-paced environment.	Essential
23	Excellent communication skills, both verbal and written.	Essential
24	Excellent attention to detail around work planning and the use of systems with a strong commitment to quality control and standards.	Essential
25	Ability to work independently.	Essential
Practical requirements		
26	Willingness to travel to the various field offices (including but not exclusively Gaza, Jordan, Ukraine, South America, Africa and other regions where a response is required).	Essential
27	Willingness to work some weekends and evenings to contribute programme delivery and organisational priorities. .	Essential
28	A commitment to own learning and development and willingness to undertake Continuing Professional Development.	Essential

Key terms and benefits

Salary:	Up to £34,700 GBP Gross per month
Working hours:	Full-time; you will be required to work the hours as are necessary for the proper discharge of the duties, with the notional requirement being 35 hours per working week. Work will normally be undertaken in office hours, Monday to Friday, but some weekend and evening working will be required.
Annual Leave:	25 days per year plus 8 public holidays
Pension:	10% employer contribution, with 5% employee contribution to a specific defined contribution scheme
Deployment:	You may be expected to travel and work overseas in support of our international programmes of work
Safeguarding:	To follow UK-Med safeguarding practices as required within the role.
Professional requirements:	Membership of professional bodies is not a requirement but may be an advantage.

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Building a world prepared to help

UK-Med is a CIO registered in England. Charity Number: 1166956.